# UNITED STATES SECURITIES AND EXCHANGE COMMISSION

**WASHINGTON, DC 20549** 

FORM SD
SPECIALIZED DISCLOSURE REPORT

# **Microsoft Corporation**

(Exact Name of Registrant as Specified in Its Charter)

Washington (State or Other Jurisdiction of Incorporation)

001-37845 (Commission File Number) 91-1144442 (IRS Employer Identification No.)

One Microsoft Way, Redmond, Washington (Address of Principal Executive Offices)

98052-6399 (Zip Code)

(425) 882-8080 (Registrant's Telephone Number, Including Area Code)

(Former Name or Former Address, if Changed Since Last Report)

Check the appropriate box to indicate the rule pursuant to which this form is being filed, and provide the period to which the information in this form applies:

☑ Rule 13p-1 under the Securities Exchange Act (17 CFR 240.13p-1) for the period from January 1 to December 31, 2022.

#### **Section 1 - Conflict Minerals Disclosure**

# **Items 1.01 Conflict Minerals Disclosure and Report**

# **Conflict Minerals Disclosure**

A copy of Microsoft's Conflict Minerals Report is provided as Exhibit 1.01 hereto and is publicly available at:  $\frac{\text{http://aka.ms/conflictmineralreport}}{\text{http://aka.ms/conflictmineralreport}}$ 

#### Item 1.02 Exhibits

The Conflict Minerals Report required by Item 1.01 is filed as Exhibit 1.01 to this form SD.

#### Section 2 - Exhibits

# Item 2.01 - Exhibits

Exhibit 1.01 - Conflict Minerals Report

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf be the undersigned hereunto duly authorized.		
	MICROSOFT CORPORATION (Registrant)	
Date: May 27, 2023	/s/ BRADFORD L. SMITH	
	Bradford L. Smith Vice Chair and President	

**SIGNATURE** 

# MICROSOFT CORPORATION CONFLICT MINERALS REPORT FOR 2022 REPORTING YEAR

# **Contents**

I.	Introduction	
II.	II. Due Diligence Framework	
	OECD Step #1: Establish Strong Company Management Systems	3
	1. Company Policies	3
	2. Internal Management Team and Corporate Approval	4
	3. System of Supply Chain Controls, Data Disclosure, and Due Diligence Assurance	4
	4. Leveraging Industry Partnerships for Greater Impact	5
	5. Supplier Engagement to Ensure Conformance	6
	6. Grievance Mechanism	7
	OECD Step #2: Identify and Assess Risk in the Supply Chain	
	Figure 1. CMRT Response Rate (2013-2022 Reporting Years)	8
OECD Step #3: Design and Implement a Strategy to Respond to Risks		8
	7. Microsoft Supplier Specifications—H00594, H00642, and H02050	8
	8. Implementation of OECD Guidance	9
	OECD Step #4: Independent Third-Party Audits of Supply Chain Due Diligence	9
	OECD Step #5: Report on Supply Chain Due Diligence	9
III.	Conflict Mineral Disclosure	10
	Reasonable Countries of Origin of 3TGs	10
	Figure 2. Identified SORs by Audit Status (2013- 2022 Reporting Years)	11
	3TG Countries of Origin	12
IV.	IV. Microsoft Commitment	
Appendix A: Eligible Smelters and Refiners for 2022 Reporting Year		

#### I. Introduction

This Conflict Minerals Report ("CMR") for MICROSOFT CORPORATION ("Microsoft") is filed with the United States Securities and Exchange Commission (SEC) as an exhibit to Microsoft's Form SD pursuant to Rule 13p-1 under the Securities Exchange Act of 1934, as amended, (the "Rule") for the 2022 Reporting Year ("RY") (January 1, 2022-December 31, 2022). The CMR covers all Microsoft majority-owned subsidiaries and variable interest entities that are subject to the Rule. During the 2022 Reporting Year, covered devices included the Surface line of computers, tablets, mobile phones, and accessories; Xbox gaming consoles and accessories; personal computing accessories (mice, headsets, and keyboards); and HoloLens mixed reality device.

Our commitment to the responsible sourcing of raw materials is established by Microsoft's Responsible Sourcing of Raw Materials ("RSRM") Policy, which guides our work to ensure that all raw materials used in our devices, unbounded by specific materials or locations, are sourced from responsible suppliers. We commit to the responsible sourcing of tin, tantalum, tungsten and gold ("3TGs") from Conflict Affected and High-Risk Areas ("CAHRAS"), including the Democratic Republic of the Congo ("DRC") or DRC-adjoining countries (each a "Covered Country" under the Rule), rather than restricting or avoiding sourcing from such regions. We do this in in recognition of the harmful societal and economic impacts that curtailing 3TG mineral sourcing from such regions might cause.

Based on our supply chain due diligence, we determined that 3TGs that were necessary to the functionality or production of devices we manufactured or contracted to manufacture during the 2022 Reporting Year may have originated in a Covered Country.

#### II. Due Diligence Framework

This CMR is based on Microsoft Devices' Due Diligence Framework ("Due Diligence Framework"), which conforms to the <u>Organisation for Economic Co-operation and Development ("OECD") Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas and its related Supplements ("OECD Guidance").</u>

This CMR contains links to internal and external websites for informational purposes only. References to such websites and information available through such websites are not incorporated into this CMR. Additionally, this CMR includes forward-looking statements within the meaning of the Private Securities Litigation Reform Act of 1995. These forward-looking statements are based on current expectations and assumptions regarding the future implementation of our responsible sourcing program and are subject to change. Statements in this CMR are based on due diligence activities that were performed in good faith and to the best of our ability at the time of this filing. Factors that could affect the accuracy of such statements include, but are not limited to, incomplete or incorrect data submitted by suppliers, amendments to the Rule or SEC guidance.

Throughout this CMR, we use "Microsoft," "Microsoft Devices," "we," "our," "us" and similar terms to refer to Microsoft Corporation and its subsidiaries and various interest entities subject to the Rule (collectively, "Microsoft"), unless otherwise indicated.

Our Devices supply chain contains many layers of upstream suppliers positioned between Microsoft and 3TG raw material mines and Smelters or Refiners ("SORs"). We use contractual provisions to require our direct suppliers to disclose 3TG sourcing information through the industry standard <a href="Conflict Mineral Reporting Template">Conflict Mineral Reporting Template</a> (CMRT) and meet audit requirements regarding the sources and chains of custody of 3TGs necessary for the functionality or production of our covered devices. We also require our direct suppliers to cascade down Microsoft requirements regarding 3TG sources and chains of custody to their own suppliers. In this manner, we work to promote responsible sourcing across our direct and indirect supply chains.

Our due diligence actions go beyond the Rule and OECD Guidance by including several quality assurance steps. We review all supplier responses to identify and address any inaccuracies or inconsistencies in the 3TG sourcing data that is reported to us. We engage a third party to review all 3TG sourcing data reported to us, to conduct enhanced research and due diligence on identified SORs. If a non-conformant SOR is reported by a supplier, we work with the supplier to engage with the SOR to bring them into conformance. If the SOR is not interested or not able to become conformant, we instruct suppliers to remove the SOR from their supply chain and source from conformant alternatives or face business termination with Microsoft.

We also survey our supply chain for minerals beyond 3TGs and beyond the Covered Countries consistent with our RSRM Policy, which is unbounded by specific materials or location. In addition to the CMRT survey, which is focused on 3TGs, we require our in-scope suppliers to report on their use of cobalt and other priority minerals, including aluminum, copper, gallium, lithium, nickel, silicon, and rare earth elements.

#### **OECD Step #1: Establish Strong Company Management Systems**

# 1. Company Policies

Microsoft's commitment to corporate responsibility and integrity guides everything we do as a company. We have established high ethical standards to govern the way we conduct our business, which also apply to our suppliers and business partners. Microsoft policies include the Microsoft Global Human Rights Statement, Microsoft Supply Chain Human Rights Policy Statement, Trust Code, and our Supplier Code of Conduct. These policies establish Microsoft expectations for our suppliers concerning legal and regulatory compliance; business practices and ethics; human rights and fair labor practices; health and safety; environmental protection; and data and privacy protection.

As previously described, our RSRM Policy describes our commitment to responsibly source raw materials. This pledge extends to the harvesting, extraction, and transportation of raw materials, unbounded by specific material or location, and supports implementation of programs that advance the use of responsibly sourced minerals in our manufactured devices

Our policies are based on internationally recognized standards, including the following declaration and covenants: <u>Universal Declaration of Human Rights</u>, <u>International Covenant on Civil and Political Rights</u>, and <u>International Covenant on Economic</u>, <u>Social and Cultural Rights</u>. Our business operations

are informed by human rights guidelines described in the following documents: <a href="International Labour Organization">International Labour Organization</a>'s ("ILO") Declaration on Fundamental Principles and Rights at Work, OECD Guidelines for Multinational Enterprises, and the United Nations Global Compact. As a global Information and Communications Technology company operating in more than 100 countries, we respect all human rights - civil, political, economic, social, and cultural; and our supplier requirements expect the same level of commitment.

#### 2. Internal Management Team and Corporate Approval

A cross-functional internal team supports CMR development. Microsoft's Senior Director of Devices Responsible Sourcing sponsors the team, which consists of representatives from Devices Manufacturing and Sourcing; Responsible Sourcing; Corporate, External and Legal Affairs; Information Services; Product Environmental Compliance; Global Trade; Finance; and Public Relations. The team assesses program progress, identifies steps needed to meet our compliance obligations, and identifies areas for continuous improvement. The team annually develops, reviews, and submits the final CMR to Microsoft's President for approval and signature before being filed as an Exhibit to Microsoft's Form SD and posted on the Microsoft website pursuant to the Rule.

# 3. System of Supply Chain Controls, Data Disclosure, and Due Diligence Assurance

Our Due Diligence Framework is based on a system of supply chain controls, data disclosure, and due diligence assurance. Our contracts require our suppliers to meet Microsoft specifications. Our environmental compliance specifications - H00594, Restricted Substances for Hardware Products; and H00642, Microsoft Restricted Substances Control System for Hardware Products (both available at this <u>link</u>) - require the disclosure of every substance contained in the materials, components, and products supplied to us, including 3TGs, by weight.

We require suppliers to annually submit a CMRT, providing source and chain of custody information for 3TGs that are contained in the products and components they supply to us. Our contracts also require suppliers to obtain the same information from their upstream suppliers. We collect these supply chain disclosures, conduct controls to ensure data integrity, and assess 3TG sourcing risk.

Microsoft supply chain mineral disclosure requirements go beyond 3TGs and cover additional prioritized minerals. Since 2019, we have required suppliers to report on their use of cobalt, using the Responsible Minerals Initiative's <a href="Extended Minerals Reporting Template">Extended Minerals Reporting Template</a> ("EMRT"). In 2020, we expanded our due diligence requirements and began collecting data on aluminum, copper, lithium, magnesium, and nickel using the Microsoft Material Reporting Template ("MMRT"). In 2022, we worked with the Responsible Minerals Initiative ("RMI") to develop a common industry standard template to facilitate the gathering of data on additional minerals beyond 3TG, and cobalt. RMI's new Pilot Reporting Template ("PRT") has replaced our MMRT for RY 2022.

Further, in 2022, we completed a regular minerals prioritization exercise, whereby we redefined and expanded the scope of our data collection beyond 3TG and cobalt to include aluminum, copper, gallium, lithium, nickel, silicon, and rare earth elements. These additional materials are prioritized

through an extensive internal review and risk analysis of the materials present in our products. This regular prioritization exercise ensures that the materials on which we focus are representative of identified need, and thus this list is dynamic over time. For example, in RY 2022 we added gallium, silicon, and rare earth elements to our priority list; meanwhile, we removed magnesium from our priority list as its risk profile – including the level of consumption of the material – had decreased year-on-year.

Microsoft Devices' <u>Supplier Social and Environmental Accountability Manual</u> ("H02050") provides an operational framework for Microsoft to achieve supplier conformance with Microsoft's Supplier Code of Conduct and other responsible sourcing requirements. H02050 establishes a minimum set of requirements that suppliers must meet, including compliance with all applicable laws and regulations with respect to labor, ethics, occupational health and safety, and protection of the environment. Suppliers are encouraged to go beyond legal compliance by meeting relevant international standards

(e.g., ILO and relevant United Nations Conventions) and committing to a process of continuous improvement.

H02050 requires all in-scope suppliers to:

- Adopt a company policy for raw material sourcing, including a commitment to source raw materials from responsible sources and clearly communicate such policy to their suppliers and the public;
- Exercise due diligence on the source and chain of custody of high-risk raw materials, including 3TGs, contained in materials, products, or parts supplied to Microsoft;
- Require SORs to participate in the Responsible Mining Assurance Process ("RMAP") or an equivalent independent, third-party audit program for 3TGs; and
- Timely communicate potential sourcing risks to Microsoft and propose a contingency plan and mitigation strategy to achieve conformance.
- Establish a system to gather, examine, and verify sourcing information for raw materials, including 3TGs, contained in products supplied to Microsoft and request their upstream suppliers to do the same. This supply chain transfer of audit data, source and chain of custody information, and risk assessment enables and facilitates raw material due diligence, mapping, and transparency.

Microsoft works with its suppliers to use SORs that are conformant to RMAP or another equivalent independent, third-party audit program for 3TGs. If we find that a supplier has introduced responsible sourcing risk to the Microsoft supply chain, such as use of an upstream SOR that is not conformant, Microsoft engages with such supplier to address the non-conformance. Risks are mitigated by supplier engagement, corrective actions, audits, training, and business termination when appropriate. These controls and related documentation are detailed in H02050 and Microsoft internal operating procedures.

## 4. Leveraging Industry Partnerships for Greater Impact

We leverage partnerships with industry peers and partners to scale our responsible sourcing impact. Microsoft is a long-standing member of the Responsible Business Alliance ("RBA") and the RMI. The

RMI is one of the most utilized and respected resources for supply chain minerals due diligence and is aligned to the OECD Guidance. The RMI operates and manages the RMAP, which uses independent, third-party audits to assess, monitor, and validate whether SORs process 3TGs from sources that directly or indirectly finance or benefit armed groups in a CAHRA, including Covered Countries.

In 2022, Microsoft provided direct financial support to the RMI upstream smelter due diligence fund to further the reach and success of the RMAP. Microsoft also supported the development of a new RMI minerals reporting template, known as the PRT, which provides a common, industry standard tool for the collection of mineral supply chain data on any mineral outside the scope of either the CMRT or EMRT. This new reporting template will help suppliers disclose data on a broader range of critical minerals, aligning with Microsoft's expanded supply chain disclosure requirements for aluminum, copper, gallium, lithium, nickel, silicon, and rare earth elements.

We also work outside of our supply chain to promote responsible mining practices in CAHRAs, including Covered Countries, by partnering with organizations, including the RMI, the <a href="Initiative for Responsible Mining Assurance">Initiative for Responsible Mining Assurance</a> ("IRMA"), the <a href="Public-Private Alliance for Responsible Minerals Trade">Public-Private Alliance for Responsible Minerals Trade</a> ("PPA"), and others. In this manner, we go beyond the minimum due diligence established by the OECD Guidance to assess and reduce our supply chain sourcing risk and improve working conditions in raw material supply chains.

#### 5. Supplier Engagement to Ensure Conformance

We apply several supplier-focused strategies to promote responsible mining and sourcing, including the supplier engagement tools set forth below.

- Supplier Requirements: We require our suppliers to meet our material disclosure requirements and related responsible sourcing
  policies through contractual provisions and product specifications. We communicate, monitor, and track supplier adherence to
  these requirements, ensuring conformance through the Microsoft Audit Management System ("AMS").
- Training: We train suppliers on our responsible sourcing requirements through classes, educational forums, and direct communications. The "SEA Academy" is part of the supplier on-boarding process. Existing suppliers and newly onboarded suppliers are required to complete training modules to understand and implement Microsoft Social and Environmental Accountability ("SEA") requirements. We leverage the online component of our SEA Academy to educate factory management, workers, and third-party auditors as well as internal Microsoft teams with the goal of promoting responsible sourcing across our supply chain.
- Capability Building and Partnerships: We work closely with in-scope suppliers and third-party auditors to build suppliers' raw
  material due diligence capabilities and advance conformance to the RMAP or equivalent independent, third-party audit program
  for 3TGs. We invest in industry programs to increase suppliers' abilities and provide platforms for sharing best practices.

Supplier Audits and Conformance Assurance: Microsoft requires audits of its directly contracted suppliers to assess their
conformance to these requirements. Newly contracted suppliers undergo an Initial Capability Assessment prior to onboarding
and Sustaining Maintenance Audits after onboarding to verify their initial conformance and to confirm their sustained
conformance to our requirements.

Microsoft selects and retains business partners that have committed to meet these requirements. A failure by a supplier or their upstream suppliers to conform to these requirements may constitute a breach of the supplier's contractual agreement with Microsoft, resulting in possible business termination.

#### 6. Grievance Mechanism

Microsoft provides an anonymous grievance reporting mechanism for employees and other stakeholders who may be impacted by our operations. Microsoft's <u>Business Conduct Hotline</u> allows employees and others to anonymously ask compliance questions or report concerns regarding Microsoft's business operations, including our responsible sourcing policies or those of our suppliers. Additionally, Microsoft continues to scale its Worker Voice Hotline Program<sup>3</sup> across our supplier factories. This program provides workers with a reliable and anonymous reporting channel for raising workplace concerns. The Hotline is operated by a neutral third-party provider. We investigate and, where appropriate, take remedial action to address reported issues. We also participate in the development of industry grievance mechanisms that seek to address responsible sourcing of raw materials-related issues.

# OECD Step #2: Identify and Assess Risk in the Supply Chain

In order to make a Reasonable Country of Origin Inquiry ("RCOI") determination, Microsoft took the following steps, which are consistent with OECD Guidance and Microsoft procedure, to identify and assess 3TG sourcing risk in our supply chain during the 2022 RY:

- We generated a list of in-scope suppliers by surveying 186 Devices direct suppliers to determine whether they used any 3TGs in the products or parts supplied to Microsoft by utilizing the CMRT and the services of a third-party solution provider. All in-scope suppliers responded to our survey request a 100% response rate.
- We excluded suppliers that did not report the use of 3TG minerals in the products or parts supplied to Microsoft during the 2022 RY from our in-scope supplier list.

<sup>&</sup>lt;sup>3</sup> Please see page 23 of our <u>2022 Devices Responsible Sourcing Report</u> for more details regarding our Workers' Voice Hotline Program.

- For the 2022 RY, we identified 186 in-scope suppliers that reported the use of 3TG minerals in the products or parts supplied to
  Microsoft. For these suppliers, we reviewed their CMRT responses to validate completion and to identify any contradictions or
  inconsistencies.
- Based on the CMRTs, 342 SORs were found to be eligible for the RMAP or an equivalent, independent, third-party audit program for 3TG minerals such as cross-recognized programs overseen by the London Bullion Market Association ("LBMA") or Responsible Jewellery Council ("RJC").

Figure 1. CMRT Response Rate (2013-2022 Reporting Years)



OECD Step #3: Design and Implement a Strategy to Respond to Risks

We determined that 3TGs that were necessary to the functionality or production of covered devices may have originated in one or more Covered Country. Accordingly, we performed due diligence on the source and chain-of-custody of those 3TGs to assess our conflict minerals sourcing risk.

# 7. Microsoft Supplier Specifications—H00594, H00642, and H02050

For the 2022 RY, Microsoft required its in-scope suppliers to conduct due diligence to address the potential sourcing of 3TGs from CAHRAS, including Covered Countries, through contract requirements (H00594, H00642, and H02050), incorporating Microsoft's supplier specifications and responsible sourcing requirements, as detailed above.

#### 8. Implementation of OECD Guidance

Microsoft screened its in-scope supplier CMRT data for the 2022 RY against the OECD Guidance" red flag" triggers<sup>4</sup> to assess the in-scope suppliers that required due diligence per the OECD Guidance.

### OECD Step #4: Independent Third-Party Audits of Supply Chain Due Diligence

Our due diligence program leveraged independent SOR audits to provide assurance that the 342 Eligible 3TG SORs that were identified in our supply chain for the 2022 Reporting Year conducted an appropriate level of conflict minerals due diligence. Microsoft obtained SOR data from the RMAP Conformant Smelter List<sup>5</sup> using *Reasonable Country of Origin Inquiry Data* for member *MSFT* and used the SOR data to assess the conflict mineral audit status of our in-scope suppliers and to support our due diligence findings.

Recognizing the importance of broad and consistent participation in the RMAP, Microsoft *proactively* engages directly with certain SORs where it is believed that a SOR may be *at risk* of becoming non-conformant. Microsoft also asks its suppliers to engage directly with potentially non-conformant SORs in order to prevent potential non-conformance and to develop Corrective Action Plans ("CAPs") to identify sourcing alternatives in case a SOR becomes non-conformant.

Although Microsoft's Responsible Sourcing program operates an escalation and engagement process should non-conformant SORs be detected, taking a proactive approach to potentially non-conformant SORs helps prevent potential non-conformances from occurring. During the 2022 RY, we did not identify a SOR non-conformance that supported business termination with any in-scope supplier.

#### **OECD Step #5: Report on Supply Chain Due Diligence**

We have filed our CMR with the SEC and posted it on our Microsoft Devices Responsible Sourcing website. The results of our Responsible Sourcing program are also presented in Microsoft's FY22 Devices Responsible Sourcing Report. The Microsoft Corporate Social Responsibility Responsible Sourcing website provides additional information about Microsoft's RSRM Program. Each year, Microsoft Devices publishes a list of its Top 100 Production Suppliers. These disclosures meet the fifth step of the OECD Guidance.

See p. 33 of the <u>OECD Guidance</u>.

<sup>&</sup>lt;sup>5</sup> The RMAP Conformant Smelter list identifies the SORs that have undergone conformance audits through the RMAP or equivalent independent, third-party audit programs for 3TGs.

#### III. Conflict Mineral Disclosure

# A. Reasonable Countries of Origin of 3TGs

Microsoft obtained Reasonable Country of Origin data through our membership in the RMAP using the *Reasonable Country of Origin Inquiry Data* for member *MSFT*. We used this data to determine the 3TG country of origin for the 342 Eligible SORs identified in Microsoft Devices' supply chain for the 2022 RY.

The RMAP classifies SOR audit status in the manner described in the table below. The breakdown of the identified 342 Eligible 3TG SORs (for which minerals sourcing information was available from RMAP or an equivalent, independent, third-party audit program for 3TGs) by their RMI Status was as follows:

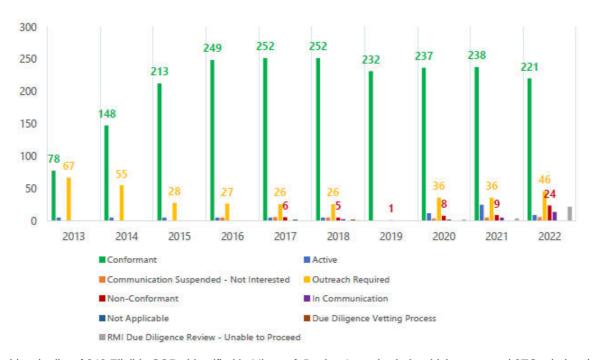
Audit Status	Audit Status Description	SORs	%
Conformant	SOR has been audited and found to conform with a relevant, third- party audit protocol,	221	64.6%
	including RMAP, LBMA, or RJC		
Active	SOR has been engaged but is not yet conformant	9	2.6%
Non-Conformant	SOR was audited but found not to conform to a relevant, third-party audit protocol or failed to	24	7.0%
	renew its assessment		
Communication		6	1.8%
Suspended	Not Interested: SOR has strongly communicated a lack of interest in participation		
Outreach Required	SOR is not yet active and outreach is needed by RMAP member companies to encourage SOR	46	13.5%
•	participation in RMAP		
In Communication	SOR is not yet active but is in communication with RMAP and/or member company	14	4.1%
RMI Due Diligence	Unable to Proceed: SOR has not met the threshold for Due Diligence Vetting Process after a	22	6.4%
Review	period of 6 months. Status may change if additional information is submitted		

For the identified 342 Eligible 3TG SORs -

- 67 SORs sourced from Covered Countries, of which 59 (88%) were Conformant. For these 67 SORs, the audit status per 3TG mineral was:
  - 72.7% Conformant for Gold;
  - 100% Conformant for Tantalum;
  - 93.8% Conformant for Tungsten; and
  - 75.0% Conformant and 6.2% Active status for Tin.
- Out of 342 Eligible SORs, 221 (64.6%) were Conformant; and
- Out of 342 Eligible SORs, 316 (92.4%) were Conformant, Active, or are reasonably believed to have sourced 3TGs from outside the Covered Countries.

Figure 2 depicts the 342 SORs by 3TG audit status and Reporting Year.

Figure 2. Identified SORs by Audit Status (2013- 2022 Reporting Years)



Appendix A provides the list of 342 Eligible SORs identified in Microsoft Devices' supply chain which processed 3TGs during the 2022 Reporting Year. Appendix A lists each SOR by mineral, official name, and country of operation.

# **3TG Countries of Origin**

The table below lists the countries of origin for the 342 Eligible SORs identified in Microsoft Devices' supply chain which processed 3TG minerals during the 2022 RY.

> Argentina Guatemala Armenia Guinea Australia Guyana Honduras Austria Azerbaijan India Indonesia Benin Bolivia Italy Botswana Japan Kazakhstan Brazil Burkina Faso Kenya Burundi Kyrgyzstan Cambodia Laos Canada Liberia Chile Madagascar Malaysia China Colombia Mali Congo, Democratic Republic Mauritania Congo, Republic Mexico Cote d'Ivoire Mongolia Dominican Republic Morocco Ecuador Mozambique Myanmar Egypt

Eritrea Namibia Ethiopia New Zealand Fiji Nicaragua Finland Niger France Nigeria Incl. French Guiana Oman Panama Papua New Guinea

Georgia Ghana

Peru Philippines Poland Portugal Russian Federation Rwanda

Saudi Arabia Senegal Serbia Sierra Leone Slovakia South Africa Spain Sudan Suriname Swaziland Sweden Taiwan Tajikistan Tanzania Thailand Turkey Uganda United Kingdom

United States Uzbekistan Venezuela Viet Nam Zambia Zimbabwe

#### IV. Microsoft Commitment

Microsoft is committed to the responsible sourcing of raw materials in support of human rights; labor, health and safety; and environmental protection. We continue to advance implementation of our RSRM policy in our Devices supply chain to promote supply chain identification, traceability, risk assessment, and due diligence.

Our 2022 RY achievements included the following:

- We supported supplier efforts to increase their responsible sourcing capabilities through supplier forums, training, webinars, and by providing technical resources;
- We continued our engagements with external responsible sourcing organizations, including but not limited to the RMI, that are committed to advancing responsible sourcing on a global basis:
- We achieved a 100% supplier CMRT response rate through extensive supplier outreach, including a supplementary campaign to directly contact suppliers to encourage reporting;
- We conducted a data validation and verification program to randomly audit CMRT information submitted to us by suppliers to validate and confirm that supplier data was accurate and complete;
- We supported the efforts of the RMI in developing the Pilot Reporting Template ("PRT"), released in late 2022, which provides a platform to collect data on all minerals, thus significantly expanding the scope of industry-wide minerals due diligence;
- We expanded due diligence program across all in-scope suppliers to capture sourcing data on additional priority minerals including aluminum, cobalt, copper, gallium, lithium, nickel, silicon, and rare earth elements.

Going forward, Microsoft will remain focused on internal and external efforts to promote the responsible sourcing of minerals, including:

- Expanding our knowledge about 3TGs, cobalt, and other critical raw materials to effectively implement our RSRM strategy to promote the responsible sourcing of raw materials across our hardware supply chains:
- Requiring our in-scope suppliers to meet our requirements for responsibly sourcing raw materials and finding alternative upstream suppliers if they are found to be sourcing from non-conformant SORs;
- Engaging with in-scope suppliers so that they utilize supplier best practices and tools for responsibly sourcing raw materials from CAHRAs, including Covered Countries;

- Furthering engagement with industry organizations and external stakeholders to improve mineral traceability, establish global responsible sourcing standards, and support due diligence programs in the mineral supply chain;
- Leveraging Full Material Disclosure and other supplier data to fine-tune supplier data requests and verify and confirm reported critical raw material information.

#### Appendix A

# Eligible SORs for 2022 Reporting Year

This Appendix lists the 342 Eligible SORs which processed 3TG minerals during the 2022 RY. Please note that Eligible SORs are listed for each 3TG they processed. Therefore, certain Eligible SORs may be represented more than once.

Official Smelter Name

Gold

8853 S.p.A.

ABC Refinery Pty Ltd. Abington Reldan Metals, LLC Advanced Chemical Company

African Gold Refinery

Agosi AG

Aida Chemical Industries Co., Ltd. Al Etihad Gold Refinery DMCC

Albino Mountinho Lda.

Alexy Metals

Almalyk Mining and Metallurgical Complex (AMMC) AngloGold Ashanti Corrego do Sitio Mineracao

Argor-Heraeus S.A. Asahi Pretec Corp. Asahi Refining Canada Ltd. Asahi Refining USA Inc. Asaka Riken Co., Ltd.

Atasay Kuyumculuk Sanayi Ve Ticaret A.S.

AU Traders and Refiners

Augmont Enterprises Private Limited

Aurubis AG Bangalore Refinery

Bangko Sentral ng Pilipinas (Central Bank of the Philippines)

Boliden AB

C. Hafner GmbH + Co. KG

C.I Metales Procesados Industriales SAS

Caridad

CCR Refinery - Glencore Canada Corporation

Cendres + Metaux S.A. CGR Metalloys Pvt Ltd.

Chimet S.p.A.

Italy Australia

United States of America United States of America **Smelter Country** 

Uganda Germany Japan

**United Arab Emirates** 

Portugal

United States of America

Uzbekistan Brazil Switzerland Japan Canada

United States of America

Japan
Turkey
South Africa
India
Germany
India
Philippines
Sweden
Germany
Colombia
Mexico
Canada
Switzerland
India
Italy

Chugai Mining

Daye Non-Ferrous Metals Mining Ltd. Degussa Sonne / Mond Goldhandel GmbH

Dijllah Gold Refinery FZC

DODUCO Contacts and Refining GmbH

Dongwu Gold Group

Dowa

DSC (Do Sung Corporation)

Eco-System Recycling Co., Ltd. East Plant Eco-System Recycling Co., Ltd. North Plant Eco-System Recycling Co., Ltd. West Plant Emerald Jewel Industry India Limited (Unit 1) Emerald Jewel Industry India Limited (Unit 2) Emerald Jewel Industry India Limited (Unit 3) Emerald Jewel Industry India Limited (Unit 4)

**Emirates Gold DMCC** 

Fidelity Printers and Refiners Ltd.

Fujairah Gold FZC
Geib Refining Corporation
GGC Gujrat Gold Centre Pvt. Ltd.

Gold by Gold Colombia Gold Coast Refinery

Gold Refinery of Zijin Mining Group Co., Ltd. Great Wall Precious Metals Co., Ltd. of CBPM

**Guangdong Jinding Gold Limited** 

Guoda Safina High-Tech Environmental Refinery Co., Ltd.

Hangzhou Fuchunjiang Smelting Co., Ltd.

Heimerle + Meule GmbH Heraeus Germany GmbH Co. KG Heraeus Metals Hong Kong Ltd. Hunan Chenzhou Mining Co., Ltd.

Hunan Guiyang yinxing Nonferrous Smelting Co., Ltd.

HwaSeong CJ CO., LTD. Industrial Refining Company

Inner Mongolia Qiankun Gold and Silver Refinery Share Co., Ltd.

International Precious Metal Refiners Ishifuku Metal Industry Co., Ltd.

Istanbul Gold Refinery

Italpreziosi

JALAN & Company Japan Mint

Jiangxi Copper Co., Ltd.

JSC Ekaterinburg Non-Ferrous Metal Processing Plant

JSC Novosibirsk Refinery

Japan China Germany

United Arab Emirates

Germany China Japan

Korea, Republic of

Japan Japan Japan India India India India

**United Arab Emirates** 

Zimbabwe

India

United Arab Emirates
United States of America

Colombia Ghana China China China China China Germany Germany China China

Korea, Republic of

Belgium China

United Arab Emirates

Japan Turkey Italy India Japan China

Russian Federation Russian Federation JSC Uralelectromed

JX Nippon Mining & Metals Co., Ltd.

K.A. Rasmussen Kaloti Precious Metals Kazakhmys Smelting LLC

Kazzinc

Kennecott Utah Copper LLC KGHM Polska Miedz Spolka Akcyjna

Kojima Chemicals Co., Ltd. Korea Zinc Co., Ltd. Kundan Care Products Ltd.

Kyrgyzaltyn JSC

Kyshtym Copper-Electrolytic Plant ZAO L'azurde Company For Jewelry

Lingbao Gold Co., Ltd.

Lingbao Jinyuan Tonghui Refinery Co., Ltd.

L'Orfebre S.A.

LS-NIKKO Copper Inc.

LT Metal Ltd.

Luoyang Zijin Yinhui Gold Refinery Co., Ltd.

Marsam Metals Materion

Matsuda Sangyo Co., Ltd.

**MD Overseas** 

Metal Concentrators SA (Pty) Ltd.

Metallix Refining Inc.

Metalor Technologies (Hong Kong) Ltd.
Metalor Technologies (Singapore) Pte., Ltd.
Metalor Technologies (Suzhou) Ltd.

Metalor Technologies S.A. Metalor USA Refining Corporation

Metalurgica Met-Mex Penoles S.A. De C.V.

Mitsubishi Materials Corporation Mitsui Mining and Smelting Co., Ltd.

MKS PAMP SA

MMTC-PAMP India Pvt., Ltd.

Modeltech Sdn Bhd Morris and Watson

Moscow Special Alloys Processing Plant Nadir Metal Rafineri San. Ve Tic. A.S. Navoi Mining and Metallurgical Combinat

NH Recytech Company Nihon Material Co., Ltd.

Ogussa Osterreichische Gold- und Silber-Scheideanstalt GmbH

Russian Federation

Japan Norway

United Arab Emirates

Kazakhstan Kazakhstan

United States of America

Poland Japan

Korea, Republic of

India Kyrgyzstan

Russian Federation Saudi Arabia

China China Andorra

Korea, Republic of Korea, Republic of

China Brazil

United States of America

Japan India South Africa

United States of America

China Singapore China Switzerland

United States of America

Mexico Japan Japan Switzerland India Malaysia New Zealand Russian Federation

Turkey Uzbekistan Korea, Republic of

Japan Austria Ohura Precious Metal Industry Co., Ltd.

OJSC "The Gulidov Krasnoyarsk Non-Ferrous Metals Plant" (OJSC

Krastsvetmet)

Pease & Curren

Penglai Penggang Gold Industry Co., Ltd. Planta Recuperadora de Metales SpA Prioksky Plant of Non-Ferrous Metals PT Aneka Tambang (Persero) Tbk

PX Precinox S.A. QG Refining, LLC Rand Refinery (Pty) Ltd.

Refinery of Seemine Gold Co., Ltd.

REMONDIS PMR B.V. Royal Canadian Mint

SAAMP

Sabin Metal Corp. Safimet S.p.A SAFINA A.S. Sai Refinery

Samduck Precious Metals Samwon Metals Corp. Sancus ZFS (L'Orfebre, SA) SAXONIA Edelmetalle GmbH

Sellem Industries Ltd.

SEMPSA Joyeria Plateria S.A. Shandong Gold Smelting Co., Ltd. Shandong Humon Smelting Co., Ltd.

Shandong Tiancheng Biological Gold Industrial Co., Ltd. Shandong Zhaojin Gold & Silver Refinery Co., Ltd.

Shenzhen CuiLu Gold Co., Ltd.

Shenzhen Zhonghenglong Real Industry Co., Ltd.

Shirpur Gold Refinery Ltd.

Sichuan Tianze Precious Metals Co., Ltd.

Singway Technology Co., Ltd.

SOE Shyolkovsky Factory of Secondary Precious Metals

Solar Applied Materials Technology Corp.

Sovereign Metals

State Research Institute Center for Physical Sciences and Technology

Sudan Gold Refinery

Sumitomo Metal Mining Co., Ltd. SungEel HiMetal Co., Ltd. Super Dragon Technology Co., Ltd.

T.C.A S.p.A

Tanaka Kikinzoku Kogyo K.K. Tokuriki Honten Co., Ltd.

Japan

Russian Federation United States of America

China Chile

Russian Federation

Indonesia Switzerland

United States of America

South Africa China Netherlands Canada France

United States of America

Italy Czechia India

Korea, Republic of Korea, Republic of

Colombia Germany Mauritania Spain China China China China China China India China Taiwan

Russian Federation

Taiwan India Lithuania Sudan Japan

Korea, Republic of

Taiwan Italy Japan Japan

Tongling Nonferrous Metals Group Co., Ltd.

TOO Tau-Ken-Altyn

Torecom TSK Pretech

Umicore Brasil Ltda.

Umicore Precious Metals Thailand

Umicore S.A. Business Unit Precious Metals Refining

United Precious Metal Refining, Inc.

Valcambi S.A. Value Trading WEEEREFINING

Western Australian Mint (T/a The Perth Mint)

WIELAND Edelmetalle GmbH

Yamakin Co., Ltd. Yokohama Metal Co., Ltd. Yunnan Copper Industry Co., Ltd.

Zhongyuan Gold Smelter of Zhongjin Gold Corporation

**Tantalum** 

5D Production OU AMG Brasil Asaka Riken Co., Ltd.

Changsha South Tantalum Niobium Co., Ltd.

D Block Metals, LLC

Exotech Inc.

F&X Electro-Materials Ltd. FIR Metals & Resource Ltd. Global Advanced Metals Aizu

Global Advanced Metals Boyertown Hengyang King Xing Lifeng New Materials Co., Ltd.

Jiangxi Dinghai Tantalum & Niobium Co., Ltd. Jiangxi Tuohong New Raw Material JiuJiang JinXin Nonferrous Metals Co., Ltd.

Jiujiang Tanbre Co., Ltd.

Jiujiang Zhongao Tantalum & Niobium Co., Ltd.

KEMET de Mexico Materion Newton Inc.

Meta Materials

Metallurgical Products India Pvt., Ltd.

Mineracao Taboca S.A. Mitsui Mining and Smelting Co., Ltd.

Ningxia Orient Tantalum Industry Co., Ltd.

NPM Silmet AS

China Kazakhstan

Korea, Republic of Korea, Republic of

Brazil Thailand Belgium

United States of America

Switzerland Belgium France

Australia Germany Japan Japan China

China

Jillia

Estonia Brazil

Japan China

United States of America United States of America

China China Japan

United States of America

China
China
China
China
China
China
China
China
Mexico

United States of America

North Macedonia

India Brazil Japan China Estonia **QSIL Metals Hermsdorf GmbH** Germany OuantumClean United States of America Resind Industria e Comercio Ltda. Brazil RFH Yancheng Jinye New Material Technology Co., Ltd. China Solikamsk Magnesium Works OAO Russian Federation Taki Chemical Co., Ltd. Japan TANIOBIS Co., Ltd. Thailand **TANIOBIS GmbH** Germany TANIOBIS Japan Co., Ltd. Japan TANIOBIS Smelting GmbH & Co. KG Germany United States of America **Telex Metals** Ulba Metallurgical Plant JSC Kazakhstan XIMEI RESOURCES (GUANGDONG) LIMITED China XinXing HaoRong Electronic Material Co., Ltd. China Yanling Jincheng Tantalum & Niobium Co., Ltd. China Tin Alpha United States of America An Vinh Joint Stock Mineral Processing Company Viet Nam Aurubis Beerse Belgium Aurubis Berango Spain Chenzhou Yunxiang Mining and Metallurgy Co., Ltd. China Chifeng Dajingzi Tin Industry Co., Ltd. China China Tin Group Co., Ltd. China CRM Fundicao De Metais E Comercio De Equipamentos Eletronicos Do Brasil Ltda Brazil **CRM Synergies** Spain Indonesia CV Ayi Jaya CV Venus Inti Perkasa Indonesia Dongguan CiEXPO Environmental Engineering Co., Ltd. China Dowa Japan

DS Myanmar Myanmar Electro-Mechanical Facility of the Cao Bang Minerals & Metallurgy JSC Viet Nam **EM Vinto** Bolivia Estanho de Rondonia S.A. Brazil Fabrica Auricchio Industria e Comercio Ltda. Brazil Fenix Metals Poland Gejiu City Fuxiang Industry and Trade Co., Ltd. China Gejiu Fengming Metallurgy Chemical Plant Gejiu Kai Meng Industry and Trade LLC China China

Guanyang Guida Nonferrous Metal Smelting Plant

HuiChang Hill Tin Industry Co., Ltd. Huichang Jinshunda Tin Co., Ltd. Jiangxi New Nanshan Technology Ltd.

Luna Smelter, Ltd.

Ma'anshan Weitai Tin Co., Ltd. Magnu's Minerais Metais e Ligas Ltda. Malaysia Smelting Corporation (MSC)

Melt Metais e Ligas S.A. Metallic Resources, Inc. Mineracao Taboca S.A.

Minsur

Mitsubishi Materials Corporation

Modeltech Sdn Bhd

Nghe Tinh Non-Ferrous Metals Joint Stock Company

Novosibirsk Tin Combine

O.M. Manufacturing (Thailand) Co., Ltd. O.M. Manufacturing Philippines, Inc. Operaciones Metalurgicas S.A. Pongpipat Company Limited

Precious Minerals and Smelting Limited

PT Aries Kencana Sejahtera PT Artha Cipta Langgeng PT ATD Makmur Mandiri Jaya PT Babel Inti Perkasa PT Babel Surya Alam Lestari PT Bangka Prima Tin PT Bangka Serumpun PT Bangka Tin Industry PT Belitung Industri Sejahtera

PT Bukit Timah

PT Cipta Persada Mulia
PT DS Jaya Abadi
PT Masbro Alam Stania
PT Menara Cipta Mulia
PT Mitra Stania Prima
PT Mitra Sukses Globalindo
PT Panca Mega Persada
PT Premium Tin Indonesia
PT Prima Timah Utama

PT Putera Sarana Shakti (PT PSS) PT Rajawali Rimba Perkasa PT Refined Bangka Tin PT Sariwiguna Binasentosa China China China Rwanda China Brazil Malaysia Brazil

China

United States of America

Brazil Peru Japan Malaysia Viet Nam

Russian Federation

Thailand **Philippines** Bolivia Myanmar India Indonesia Indonesia

Indonesia

Indonesia

PT Stanindo Inti Perkasa Indonesia PT Sukses Inti Makmur Indonesia PT Timah Nusantara Indonesia PT Timah Tbk Kundur Indonesia PT Timah Tbk Mentok Indonesia PT Tinindo Inter Nusa Indonesia PT Tirus Putra Mandiri Indonesia PT Tommy Utama Indonesia Resind Industria e Comercio Ltda. Brazil Rui Da Hung Taiwan Soft Metais Ltda. Brazil Super Ligas Brazil Thai Nguyen Mining and Metallurgy Co., Ltd. Viet Nam Thailand Thaisarco China

Tin Smelting Branch of Yunnan Tin Co., Ltd. Tin Technology & Refining

Tuyen Quang Non-Ferrous Metals Joint Stock Company Viet Nam **VQB Mineral and Trading Group JSC** Viet Nam White Solder Metalurgia e Mineracao Ltda. Brazil Yunnan Chengfeng Non-ferrous Metals Co., Ltd. China Yunnan Yunfan Non-ferrous Metals Co., Ltd. China

**Tungsten** 

Artek LLC **Russian Federation** 

Asia Tungsten Products Vietnam Ltd. Viet Nam

Hunan Shizhuyuan Nonferrous Metals Co., Ltd. Chenzhou Tungsten

**Products Branch** China China Molybdenum Tungsten Co., Ltd. China Chongyi Zhangyuan Tungsten Co., Ltd. China CNMC (Guangxi) PGMA Co., Ltd. China

Cronimet Brasil Ltda Brazil Fujian Ganmin RareMetal Co., Ltd. China Fujian Xinlu Tungsten Co., Ltd. China Ganzhou Haichuang Tungsten Co., Ltd. China

Ganzhou Huaxing Tungsten Products Co., Ltd. China Ganzhou Jiangwu Ferrotungsten Co., Ltd. China Ganzhou Seadragon W & Mo Co., Ltd. China

Global Tungsten & Powders LLC United States of America

Guangdong Xianglu Tungsten Co., Ltd. China H.C. Starck Tungsten GmbH Germany

HANNAE FOR T Co., Ltd. Korea, Republic of Hunan Chenzhou Mining Co., Ltd. China

Hunan Jintai New Material Co., Ltd. China

Hydrometallurg, JSC Russian Federation

United States of America

Japan New Metals Co., Ltd.

Jiangwu H.C. Starck Tungsten Products Co., Ltd.

Jiangxi Gan Bei Tungsten Co., Ltd.

Jiangxi Minmetals Gao'an Non-ferrous Metals Co., Ltd.

Jiangxi Tonggu Non-ferrous Metallurgical & Chemical Co., Ltd.

Jiangxi Xinsheng Tungsten Industry Co., Ltd.

Jiangxi Yaosheng Tungsten Co., Ltd. Hubei Green Tungsten Co., Ltd. JSC "Kirovgrad Hard Alloys Plant"

Kennametal Fallon Kennametal Huntsville Lianyou Metals Co., Ltd.

LLC Vostok

Malipo Haiyu Tungsten Co., Ltd. Masan High-Tech Materials

Moliren Ltd.

Niagara Refining LLC NPP Tyazhmetprom LLC OOO "Technolom" 1 OOO "Technolom" 2

Philippine Chuangxin Industrial Co., Inc. TANIOBIS Smelting GmbH & Co. KG Unecha Refractory metals plant Wolfram Bergbau und Hutten AG Xiamen Tungsten (H.C.) Co., Ltd. Xiamen Tungsten Co., Ltd.

YUDU ANSHENG TUNGSTEN CO., LTD.

Fujian Jinxin Tungsten Co., Ltd.

Hunan Chuangda Vanadium Tungsten Co., Ltd. Wuji

Hunan Litian Tungsten Industry Co., Ltd.

KGETS Co., Ltd.

Tejing (Vietnam) Tungsten Co., Ltd.

Woltech Korea Co., Ltd.

Xinfeng Huarui Tungsten & Molybdenum New Material Co., Ltd.

Xinhai Rendan Shaoguan Tungsten Co., Ltd.

Japan China China China China

China
China
China
Russian Federation

Russian Federation
United States of America
United States of America

Taiwan

Russian Federation

China Viet Nam

Russian Federation
United States of America
Russian Federation
Russian Federation
Russian Federation

Philippines Germany

Russian Federation

Austria China China China China China China

Korea, Republic of

Viet Nam

Korea, Republic of

China China