FORM 4

UNITED STATES SECURITIES AND EXCHANGE COMMISSION

| ashington, | D.C. | 20549 | |
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| Washington, D.C. 20549 | |
|------------------------------------|-----------|
| | |
| STATEMENT OF CHANGES IN BENEFICIAL | OWNERSHIP |

| OMB APPROVAL | | | | | | | | |
|--------------------------|-----------|--|--|--|--|--|--|--|
| OMB Number: | 3235-0287 | | | | | | | |
| Estimated average burden | | | | | | | | |

0.5

hours per response:

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

| 1. Name and Address of Reporting Person* PETERSON SANDRA E | | | | 2. Issuer Name and Ticker or Trading Symbol MICROSOFT CORP [MSFT] | | | | | | | (Che | 5. Relationship of Reporting Person(s) to Issuer (Check all applicable) | | | | | | | |
|--|------------------------|-----------------|--------------|--|---------------------------------------|---|--|--|-------------------------------|--------------------------------------|---|---|------------------------|--------------------------------|-----------------|-------------------------------|---------------------------|------------------|--------------|
| TETERSON SANDRA E | | | | \vdash | | | | | | | | | Director | ſ | | 10% Ow | ner | | |
| (Last) | (F | irst) | (Middle) | | | 3. Date of Earliest Transaction (Month/Day/Year) 12/06/2023 | | | | | | | | Officer below) | (give title | | Other (s below) | pecify | |
| C/O MIO | CROSOFT | CORPORATION | J | | H | | | | | | | | | | | | | | |
| | | | 4.1 | 4. If Amendment, Date of Original Filed (Month/Day/Year) | | | | | | | 6. Individual or Joint/Group Filing (Check Applicable Line) | | | | | | | | |
| ONE MICROSOFT WAY | | | | | | | | | | X Form filed by One Reporting Person | | | | | | | | | |
| (Street) | | | | | | | | | | | | | | | Form fil | ed by Mor | e than | One Report | ting |
| , , | MD W | 7 A | 09052 620 | 0 | | | | | | | | | | | Person | • | | | Ĭ |
| KEDMO | REDMOND WA 98052-6399 | | 9 | Pulo 10h5 1(a) Transaction Indication | | | | | | | | | | | | | | | |
| (City) | (6 | toto) | (7in) | | Rule 10b5-1(c) Transaction Indication | | | | | | | | | | | | | | |
| (City) (State) (Zip) | | | | | Ιп | | | | | | | | | | ct, instruction | or written p | lan tha | t is intended to | o satisfy |
| | | | | | $ \sqcup$ | the a | affirmative o | lefens | e condition | ns of I | Rule 10b5-1(| c). See | Instruc | tion 10. | | | | | |
| | | Та | ble I - Nor | n-Deriv | ativ | e Se | ecurities | s Ac | quire | l, Di | sposed o | of, or | Ben | eficially | Owned | | | | |
| 1 Title of 5 | Security (Ins | tr 3) | | 2. Trans | action | n l | 2A. Deem | ed | 3. | | 4. Secur | rities Ad | cauire | d (A) or | 5. Amoun | t of | 6. Ow | nership 7 | 7. Nature of |
| | occurry (mo | 0) | | Date | Execution Date | | Transaction Disposed | | | d Of (D) (Instr. 3, 4 and | | Securities | | Form: Direct I | | ndirect | | | |
| | | (Month/Day/Yea | | ear) | ir) if any (Month/Day/Yea | | | | r. 5) | | | | Beneficia Owned Fo | | | | Beneficial Dwnership | | |
| | | | | | | - | ` | | + | (A) or | | 1 | Reported Transacti | | | (1 | Instr. 4) | | |
| | | | | | | | | Cod | · v | Amount | Amount (D) | | Price | (Instr. 3 and 4) | | | | | |
| Common Stock | | | | | | | | | | | | 5,400 | | | D | | | | |
| | | | | | | _ | | | | | | | _ | | | |] | | |
| | | | Table II - I | | | | | | | | | | | | Owned | | | | |
| | | | | (e.g., p | uts, | , cai | ıs, warr | ants | s, optio | ns, | converti | ible s | ecur | ities) | | | | | |
| 1. Title of Derivative Conversion Security or Exercise (Month/Day/Year) 3. Transaction Date Execution Date, if any | | | | 4. Transaction | | action Derivative | | 6. Date Exercisable and Expiration Date (Month/Day/Year) 7. Title and Amo of Securities Underlying | | | | 8. Price of | 9. Number of | | 10. | 11. Nature | | | |
| | | | | | | | | | | | | s | Derivative Security | derivative Securities | | Ownership Form: | of Indirect Beneficial | | |
| (Instr. 3) | Price of | (monanbuy/rear) | (Month/Day/ | | | | Acquired | (A) | (1110111111 | Juy/ I | oui, | Deriv | ative S | Security | (Instr. 5) | Beneficia | | Direct (D) | Ownership |
| | Derivative Security | | | | | | or Disposed | | (Instr. 3 and 4) | | | l 4) | | Owned Following Reported | | or Indirect (I) (Instr. 4) | (Instr. 4) | | |
| | Security | | | | | | | | of (D) (Instr. 3, 4 and 5) | | | | | | | | | | |
| | | | | | | | | | | | | | | Amount | | Transaction(s) (Instr. 4) | | | |
| | | | | | | | | | D-4- | | Fundantian | | | or Normalia a m | | l` | | | |
| | | | | Co | ode | v | (A) | (D) | Date Exercis | able | Expiration Date | Title | | Number of Shares | | | | | |
| Restricted | | | | | | | | | | | - | Comr | mon | 200.00= | | | | | |
| Stock Units | (1) | 12/06/2023 | | | A | | 288.097 | | (2) | | (2) | Sto | | 288.097 | \$ 0 | 23,155. | 601 | D | |

Explanation of Responses:

- 1. Each restricted stock unit represents a contingent right to receive one share of Microsoft common stock.
- 2. The restricted stock units are fully vested. Delivery of the shares to the reporting person will be made thirty days after the date of the reporting person's separation from service to the Board of Directors.

Ann Habernigg, Attorney-infact for Sandra E. Peterson

12/07/2023

** Signature of Reporting Person

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- * If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- ** Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.